

## **Final Examination Additional Regulations for the Single-Cycle MSc in Building Engineering/Architecture at Politecnico di Milano**

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*Updated under the General Regulations for BSc and MSc Examinations, approved at the Academic Senate meeting dated 15/02/2021, and the Additional Regulations for the AUIC School BSc and MSc Examinations, approved at the 09/03/2021 School Council meeting.*

This document regulates the conduct of the Final Examination for the single-cycle MSc in Building Engineering/Architecture, under article 7.2 of the General Regulations for BSc and MSc Examinations and article 7.1 of the Final Examination Additional Regulations for the BSc and MSc in the School of Architecture, Urban Planning Construction Engineering.

For anything not expressly mentioned in these Regulations, please refer to these documents.

### **Art 1. Single-cycle MSc examination procedure**

The Graduation exam consists of the presentation and discussion of a final paper (Thesis) as outlined in art. 3.2 of the AUIC School Final Examination Regulations. A Thesis is a written work, accompanied by the necessary graphical works, with original (theoretical, numerical or experimental, design or technological) content, i.e. the complexity and interweaving of different knowledge required to achieve a result. The Thesis can be:

- wide-ranging and contain the problem's theoretical framework and definition, a critical discussion of the results and its prospects;
- of lesser scope as it is limited to one or more of the above aspects.

Before submission, the Thesis is assessed by a Supervisor and possibly a Discussant (Thesis with Discussant). In the second case, it is evaluated by a Supervisor (Thesis without Discussant). Theses for which the Supervisor proposes a score higher than 5 (up to a maximum of 10) are automatically considered as Theses with a Discussant.

To be admitted to the Graduation exam, the student must have passed the examinations or obtained all the credits required by the Educational Regulations for activities other than the final examination and must have paid all tuition fees, including any which might be overdue.

### **Art 2. Postponement of the discussion of the Thesis by several authors**

The thesis discussion by the first author or another author(s) may be postponed for a maximum of 24 months. After this period, the Thesis must be updated, agreed with the Supervisor, and possibly given a new assessment by a Discussant. Any exceptions to these provisions may be granted by the School Dean or their Delegate at the Supervisor's request.

### **Art. 3. Thesis drafting rules**

- The Thesis must not exceed 500 pages (printed sides) in A4 format.
- Any graphic works must be included in the Thesis in the chapter to which they refer, suitably reduced in size (A3 folded or A4).
- More detailed instructions on how to draft the Thesis are available on the Study Programme website ([www.ccseda.polimi.it](http://www.ccseda.polimi.it)), in the section dedicated to graduation.

#### **Art. 4. Experts' participation in the Degree Examination Board**

External experts may be invited to participate without voting rights in the Board's work, particularly if they have co-supervised graduating applicants' Theses. The Invitation to participate, subject to justified reasons, is sent to interested parties by the Secretariat Office on the suggestion of the Graduate reference person.

#### **Art. 5. Registration of students for the five-year single-cycle MSc examination**

Registration for the five-year single-cycle LM examination and filing the Thesis in digital format on the POLITesi website must be carried out according to the University website times and procedures. In addition to the Thesis digital filing, the graduating student must submit the following material:

- a copy of the 841 x 1400 mm vertical table, summarising the thesis work, which must be delivered by 12 noon on the day before the Graduation Exam to the Lecco Campus Registrar's Office;
- the thesis digital versions, in pdf format, the final presentation and the 841 x 1400 mm vertical table, which must be delivered by 12 noon on the day before the Graduation Exam, according to the method specified by the Lecco Campus Registrar's Office;
- a printed copy of the Thesis volume, which must be handed in directly to the Degree Examination Board at the time of the examination and will be returned afterwards.

#### **Art. 6. Thesis presentation**

The Thesis must be presented using slides, with the possible integration of printed boards, models and anything else deemed useful to communicate the work effectively.

The presentation:

- must highlight the Thesis' original aspects and must not be merely descriptive;
- shall last no longer than 15 minutes (including any videos) for Theses without a Discussant;
- shall last no longer than 20 minutes (including any videos) for Theses without a Discussant. Graduating students will be allowed 25 minutes (including any videos) only if three students have developed the Thesis and they all present it during the same exam session;
- During the presentation, it is advisable that the sections' general table of contents is always displayed to understand the thesis progress.

The times indicated above do not include any questions from the Degree Examination Board. Only students regularly registered in the exam are admitted to present the Thesis and answer Board questions.

#### **Art. 7. Graduation score**

The general rules for determining the graduation score and honours awarding are set out in Articles 6.2 and 6.3 of the AUIC School Final Examination Regulations.

In the Building Engineering/ Architecture study programme, honours may be awarded if the score, formulated as per Art. 6.2 of the AUIC School Final Examination Regulations, is, before rounding off, greater than or equal to 111 (one hundred and eleven) points out of 110, and the student has obtained scores equal to 30 with honours in at least three examinations taken at Politecnico di Milano. Alternatively, honours may be awarded if the score, calculated as specified above, is, before rounding off, greater than or equal to 113 (one hundred and thirteen) points out of 110 and the student has obtained scores equal to 30 with honours in at least two examinations taken at Politecnico di Milano. The opinion of the Degree Examination Board members must be unanimous.