



POLITECNICO
MILANO 1863

**SCHOOL OF
ARCHITECTURE
URBAN PLANNING
CONSTRUCTION
ENGINEERING**

**FINAL EXAMINATION ADDITIONAL REGULATIONS
FOR THE LAUREA MAGISTRALE – LM (EQUIVALENT
TO MASTER OF SCIENCE) STUDY PROGRAMME IN
ARCHITECTURE - BUILT ENVIRONMENT- INTERIORS**

1. Introduction

The purpose of these Additional Regulations is to outline the procedures relating to the MSc Examination of the Architecture - Built Environment - Interiors programme, under the "Additional Regulations for the BSc and MSc Final Examination" of the School of Architecture, Urban Planning Construction Engineering (hereafter referred to as Regulations), of which it is an integral part.

1.1 - Final Examination

The MSc programme in Architecture - Built Environment – Interiors, ends with the Final Examination as defined in the following Art. 2.2.

The Final Examination consists of the presentation and discussion of a Thesis by the graduating student originally prepared under a Supervisor's guidance (Art. II.1.4 of the Regulations).

1.2. - Assignment

-As of September 2021, students wishing to start their Thesis may consult the Study Programme Thesis Bulletin Board. They will find the list of professors available to act as Supervisor and their related programmes.

-The Thesis Bulletin Board is published at the following address: www.auic.polimi.it

-Requests for the Thesis assignment may be submitted individually or in groups to a Supervisor of your choice, present on the Bulletin Board, using only the Online Service "Application Forms /

Selection procedures" on the days when the procedure is open, i.e. during the first week of each month except August.

-To access this service, students must have included the Final Examination line (057200 – FINAL WORK 16 ECTS credits) in their study plan and have obtained no less than 60 ECTS credits in their academic career.

-When submitting their request, students must upload to the application:

- 1) CV of the study activity
- 2) PORTFOLIO in PDF format, which must not exceed 10 MB (and it must demonstrate the congruity of their interests with the thesis topic proposed by the Supervisor).

-For group theses, the members must upload the individual applications onto the platform (including CV and PORTFOLIO), indicating a provisional title for the Thesis, which must be the same for all group members in the "Group Recognition" field.

-By the end of each month, students will receive an email from the secretarial office with the outcome of the assessment of the assignment request and can contact the Supervisor. If the Thesis is not assigned, students may submit a new request during the procedure of the following month, using the same online service.

-It is possible to submit only one thesis assignment request for each procedure.

-The thesis assignment procedures described in this paragraph 1.2 apply to students enrolled in the second year of

their programme from September 2021. All other students may start preparing the Thesis according to the rules valid when enrolling in the study programme.

-Questions may be submitted to the "Thesis Board": commissionetesi.aci.auic@polimi.it

2. Final examinations and graduation

To be admitted to the graduation exam, students must have obtained the credits included in the approved study plan. It is necessary to be enrolled in the academic year related to the Graduation exam.

2.1 - Registration in the Final Examination, admission conditions and procedures

For admission to the final examination the following is mandatory:

- register for the Degree Exam session via Online Services;
- file the thesis online in PDF format via Online Services by the established deadline;
- obtain the thesis approval; the thesis must be officially validated by the Supervisor via Online Services.

The online filing of the final version of the Thesis in PDF format through the BiblioPolimi platform at: <http://www.biblio.polimi.it/>, in: Resources> Thesis> Filing

2.2 –Final Examination

The Thesis selects and develops a subject that is consistent with the educational content of the study programme and, in its drafting and discussion, expresses the analytical, critical and design skills acquired by the graduating student throughout their studies. It can be design-based, theoretical-documentary, or experimental.



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The design thesis consists of an original work containing at least a descriptive report, graphics and models (analogue or digital) in a number and type appropriate to illustrate the project. The theoretical, documentary or experimental Thesis must be based on an original analysis, evaluation and criticism, and an appropriate bibliography system. The theoretical Thesis may be accompanied by graphic and iconographic works.

2.2.1 – Summary

The student must prepare a summary paper for a digital archive of the Study Programme theses. The materials may be presented on the School and Programme website and will be used to award Prizes and Mentions for the best Theses.

Detailed information on the procedures to be followed will be published on the Study Programme website. For the Summary Paper contents and template, please consult the Study Programme website: www.architettura-aaci.polimi.it

2.3 - Authors

The thesis may be written individually or by a group of a maximum of three authors, belonging to the same study programme. For group theses, the contribution of each author must be declared and made explicit.

2.3.1 - Co-authors

Co-authors whose Thesis was submitted in a previous session must declare:

- if the Thesis is identical
- if the thesis is an extended or modified version

If the Thesis has been extended or modified, the title must be differentiated, and the individual author's personal contribution must be made explicit.

2.4 – Supervisors

The Thesis Supervisor must meet the requirements laid down in the Regulations (Art. 5.1).

If the Thesis requires unique insights, there might be one or more Supervisors. A Discussant is not required.

2.5 – Thesis language

Theses must be written and discussed in Italian or English.

For previously approved study programmes (PSPA) in Italian, the Thesis must be written and discussed in Italian; for PSPA in English, the Thesis must be written and discussed in English. All Theses must contain an Italian and English synopsis (Art. 3.2 of the Regulations).

3. Conduct of the final examination - Final assessment

The Thesis is presented and discussed in public before the Degree Examination Board, of which the Supervisor is a member, through the presentation of the papers produced. During the discussion, the Board verifies the applicant's ability to reflect and work consciously and autonomously on the theoretical and practical aspects of architecture, the experience of their disciplinary knowledge and ability to summarise and present.

3.1 - Submission and delivery of papers.

For the Thesis presentation, the applicant may use digital, audio/video or paper media. The maximum time available to the student for discussion is approximately 30 minutes, including any questions from the Board.



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During the discussion, the applicant must provide the Board members with at least two paper copies of the Thesis, filed in the University's online repository (TeDOC).

3.2 - Exam dates calendar.

The calendar of LM exam dates is published on the University website: www.polimi.it (<http://www.polimi.it/studenti/avvisi/>) it is possible to find instructions on the deadlines for submitting applications, the deadline for examination registration and delivery of records to the Secretarial Office, and exam dates.

3.3 - Graduation score calculation procedure.

The methods for calculating the graduation score are those specified in Art. 6.2 of the Regulations. For Theses submitted by more than one author, the assessment may be unitary or take into account, with a different score, the design, analytical and critical skills and the general experience demonstrated by each applicant.

4. Students enrolled in deactivated study programmes or PSPA

Students enrolled in deactivated PSPA must refer to the provisions of Art. 8.4 of the Regulations for the conduct of the Final Examination.

5. Agreements between Universities for Double Degrees

If there are agreements between Politecnico di Milano and other Italian or foreign Universities for the award of a Double Degree, the applicant must comply with these agreements regarding the supervisor choice, Thesis drafting, presentation, and discussion method.

6. Useful links

<http://www.auic.polimi.it/didattica/esami-di-laurea-e-laurea-magistrale/>

<https://www.polimi.it/studenti-iscritti/attivita-didattiche-e-esame-di-laurea/esame-di-laurea/>