

# HI!

We are the **student representatives** of the **School of Architecture Urban Planning Construction Engineering** and we are happy to welcome you to the Politecnico di Milano.



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We want to offer you this simple tool to help you find your way at the beginning of your **academic career**. It's a list of **reminders** and **tips** that we believe will truly be useful to you.  
Never forget these simple guidelines and you'll see that everything else will be a breeze!

## LET'S GET STARTED!

# 1. TUITION FEES AND FINANCIAL AID

The total amount is paid in **2 installments** (no further installment options are available):

- **Down payment**, a fixed amount of **€890.04**, to be paid at the beginning of the academic year (except in cases where the student is eligible for a reduction);
- **Tax adjustment**, an amount calculated based on your **ISEEU for university purposes**, or participation in the **University Financial Aid call**, to be paid during the second half of the academic year;

For more information, please visit:

[auic.polimi.it/en/students/study-plan-ofa-and-surplus-courses/study-plan-and-ofa](http://auic.polimi.it/en/students/study-plan-ofa-and-surplus-courses/study-plan-and-ofa)

Additionally, we recommend keeping an eye on the “Scholarships and Graduation Awards” section in the Online Services, where private scholarships or those created to highlight specific interests and personal achievements often appear

## 2. EXAMS

To take an exam, you must register **WITHIN THE DEADLINES** through the Online Services in the Exams section > Exam Registration. Before registering, you will be asked to complete the course evaluation questionnaire. Once registered, you can also decide to cancel your exam registration. After taking the exam, the results can be viewed on the Webeep platform or through the Online Services. In both cases, you will receive an email to your Politecnico inbox.

When you decide which courses to include in your study plan, pay attention to pre-requisite or priority exams. In fact, there are some exams that, if you don't pass them, could prevent you from taking exams in later years. You can find such exams written in your Degree Programme, at the section “Pre-requisites”. So, focus on these first to avoid falling behind! Here you can find the 2025/26 academic calendar with the deadlines:

[auic.polimi.it/en/students/translate-to-english-calendario-accademico-e-manifesti-degli-studi](http://auic.polimi.it/en/students/translate-to-english-calendario-accademico-e-manifesti-degli-studi)

# 3. STUDY PLAN

Fill out your study plan within the required deadlines. You will need to include the courses you intend to attend throughout the year, and you will have the opportunity to make changes during a time window between the end of the winter exam session and the start of lessons—but only for second-semester courses without allocation

- Always check the deadline calendar:  
[auic.polimi.it/en/students/translate-to-english-calendario-accademico-e-manifesti-degli-studi](http://auic.polimi.it/en/students/translate-to-english-calendario-accademico-e-manifesti-degli-studi)
- And follow the necessary steps to correctly fill out the study plan:  
[auic.polimi.it/en/students/study-plan-ofa-and-surplus-courses/study-plan-and-ofa](http://auic.polimi.it/en/students/study-plan-ofa-and-surplus-courses/study-plan-and-ofa)

# 4. LANGUAGE REQUISITES

## OFA

If you have been assigned the OFA (Addition Education Obligations) to enter the Politecnico, you will have some limitations when filling out your study plan from the second year onward. The Italian OFA is awarded to all international students admitted in Architectural Design-EN.

Foreign students will therefore have to demonstrate their knowledge of the Italian language before sitting the degree.

The English OFA can be passed by presenting to the Registrar's Office one of the certificates admitted by PoliMi.  
[polimi.it/en/students/study-plan-and-ofa/ofa-additional-education-obligations-of-english-and-italian](http://polimi.it/en/students/study-plan-and-ofa/ofa-additional-education-obligations-of-english-and-italian)

## TOEIC

To enroll in the Master's degree program, you must have an English language certification. Pay attention to the submission deadline for this certificate because if you don't submit it on time, you won't be able to enroll. If you already have a certification, check if it is sufficient— you can do this here:

[polimi.it/en/students/language-requirements](http://polimi.it/en/students/language-requirements)

## 5. USEFUL CONTACTS

### OFFICES

For issues regarding administrative matters (e.g., tuition fees) you can contact the STUDENT OFFICE:

[polimi.it/en/students/contacts](https://polimi.it/en/students/contacts)

If you have an issue regarding your academic career, you can contact the PRESIDENCY OFFICE:

[auic.polimi.it/en/students/contacts](https://auic.polimi.it/en/students/contacts)

### CAREER SERVICE

It helps you find professional and training opportunities such as internships and traineeships: [careerservice.polimi.it/en-US/Home/Index/](https://careerservice.polimi.it/en-US/Home/Index/)

### AUIC INTERNSHIP OFFICE

It is the service that manages curricular internships:

[auic.polimi.it/en/education/internships-and-workshops/internships](https://auic.polimi.it/en/education/internships-and-workshops/internships)

### STUDENT OMBUDS OFFICE

Anyone who reports behavior that does not comply with the University regulations and the Charter of Students' Rights and Duties can turn to the Student Ombuds Office:

[polimi.it/en/students/student-ombuds-office](https://polimi.it/en/students/student-ombuds-office)

## 6. BEYOND STUDYING

### UNIVERSITY LIFE

By attending the Politecnico, you will get to know over 30 students associations involved in numerous cultural activities, trips, workshops, and conferences. There are also four active student representative groups working to improve study programs, campus spaces, cafeterias, and much more.

To join one of these groups, just contact them via social media—they'll be excited to have you with them!

[polimi.it/en/students/representatives-and-associations](https://polimi.it/en/students/representatives-and-associations)

### REPRESENTATIVES

Every two years, student elections are held at the Politecnico, through which representatives are elected to the various university bodies. Check the following link to find out who your representatives are for the 2025-2027 term:

[auic.polimi.it/en/la-scuola/student-representatives](https://auic.polimi.it/en/la-scuola/student-representatives)



# 7. POLIMI APP

## WHY DOWNLOADING IT

It will be useful for checking the class schedule and rooms, registering for exams, monitoring various university deadlines, and finding available classrooms to study in.

Activate the "news representatives" and "student initiatives" in the news section to stay up to date with university life beyond academics.

Thanks to external links, you can access Webeep, webmail, and Online Services.

Also, download the "PoliMi Library" app to reserve and search for books and extend loans

[polimi.it/en/campus-and-services/ict-services/politecnico-di-milano-mobile-apps](https://polimi.it/en/campus-and-services/ict-services/politecnico-di-milano-mobile-apps)

# 8. ICT SERVICES

## FAULTS AND REPORTS

Through the PoliMi app, you can report any faults or malfunctions: simply scan the nearest located QR code or open the app and submit a report by clicking on the "Support" section

## WIFI ON CAMPUS

To have a stable connection during your time on campus, without having to log in every day, follow this procedure:

[ict.polimi.it/wifi/permanent-connection/?lang=en](https://ict.polimi.it/wifi/permanent-connection/?lang=en)

## SOFTWARE LICENSE MANAGEMENT

To follow the correct procedures when installing software with a university license, follow the instructions provided at this link: [software.polimi.it/?lang=en](https://software.polimi.it/?lang=en)

## TELEGRAM CHANNEL

Subscribe PoliMi Telegram channel to be updated about deadlines, study plans, tuition fees, and much more:

<https://t.me/PoliMiOfficial>



# 9. USEFUL LINKS

## ACADEMIC REGULATIONS

The School publishes the academic regulations every year. They contain all the information about your degree program and often, when you have a problem, you can find the solution there before contacting the offices:

[auic.polimi.it/en/education/educational-rules](http://auic.polimi.it/en/education/educational-rules)

## BARS AND CANTEENS

For more information about the catering services offered by the Politecnico:

[polimi.it/en/campus-and-services/canteens-and-cafes](http://polimi.it/en/campus-and-services/canteens-and-cafes)

## INTERNATIONAL MOBILITY

If you plan to undertake a study experience abroad:

[polimi.it/en/campus-e-servizi/international-mobility](http://polimi.it/en/campus-e-servizi/international-mobility)

## PSYCHOLOGICAL WELLBEING

To learn about and access services supporting psychological well-being, visit the following address:

[polimi.it/en/campus-and-services/psychological-wellbeing](http://polimi.it/en/campus-and-services/psychological-wellbeing)

## OUR ADVICES

1. Check the **School's website** ([auic.polimi.it/en/](http://auic.polimi.it/en/)) to get all the news on workshops, exhibitions, visiting professors, and experiences complementary to university life;
2. Always carry your university **ID badge** with you to benefit from discounts and exemptions at most museums and cultural events across the country;
3. For choosing professors after your first year, consult the **lab presentations**, check the course page, and review information about the professors and their evaluations available on the Politecnico personal pages

