



**POLITECNICO**  
MILANO 1863

SCUOLA DI ARCHITETTURA URBANISTICA  
INGEGNERIA DELLE COSTRUZIONI

**SUPPLEMENTARY FINAL EXAM REGULATIONS**  
**FOR THE LAUREA MAGISTRALE (EQUIVALENT TO MASTER OF SCIENCE) PROGRAMME**  
**IN ARCHITECTURE – BUILT ENVIRONMENT - INTERIORS**

## **1. Introduction**

The purpose of the present supplementary regulations is to specify the procedures relating to the Laurea Magistrale (equivalent to Master of Science) Exam for the Programme of Study in Architecture - Built Environment - Interiors as required by the **SUPPLEMENTARY REGULATIONS FOR THE FINAL LAUREA AND LAUREA MAGISTRALE EXAMS** of the School of Architecture, Urban Planning and Construction Engineering (herewith Regulations) of which it is an integral part.

### **1.1 - Final Exam**

The Architecture - Built Environment - Interiors Laurea Magistrale Programme of Study concludes with a Final Exam as defined in the subsequent Art. 2.2.

The Final Exam consists in the presentation and discussion of an original thesis elaborated by students under the guidance of a supervisor (Art II.1.4 of the Regulations).

### **1.2 - Allocation**

The Degree Thesis is developed during the second semester of the second year through participation in the Final Thesis Laboratories and under the guidance of a professor as a supervisor who is also called to approve the content. Alternatively, the thesis can be developed independently by presenting an idea and immediately identifying a supervisor among the professors of the School who is called to approve the content.

## **2. Final Exam and Granting of Qualification**

For admission to the Laurea Magistrale exam students must have obtained all the educational credits required by their approved study plans. They must also be registered on the academic year relevant to laurea (degree) sessions.

## **2.1 - Final Exam Registration, admission conditions and methods**

For admittance to the graduation examination students must: - register for a laurea session via Online Services;

- submit a thesis online in PDF format via Online Services within the deadline;
- obtain thesis approval. Theses must be officially validated by supervisors via Online Services.

Deadlines and information regarding thesis submission and approval is available on the specific site: TeDOC ([www.tedoc.polimi.it](http://www.tedoc.polimi.it))

## **2.2– Type of Final Exam**

The Laurea thesis selects and develops a subject theme coherent with the educational content of students' programme of study and demonstrates the analytical, critical and design skills acquired by students over their entire programme of study in both written form and discussion and can take design, theoretical-documentary or experimental form.

Design theses are original proposals with minimum requirements as follows: a descriptive report, graphic elaborations and models (analogue and/or digital) of a number and type suitable to a complete elaboration of the project. Theoretical-documentary or experimental theses must contain an original analytical assessment with a critical component, an appropriate bibliography and be accompanied by graphic and iconographical elements.

### **2.2.1 – Synthesis of the thesis project**

Beginning with the October 2018 graduation call, in addition to the thesis delivery on the university's portal through TeDoc, the student will have to prepare a synthesis of the thesis project to create a digital archive of the thesis work for the Study Course. The materials can be presented on the website of the School and the Study Course, and will also be used to assign Prizes and Mentions to the best Degree Theses.

Detailed information on the required procedures to follow will be published on the website of the Study Program.

Content of the synthesis:

One file (PERSON CODE-A4.PDF - 96 dpi) in A4 horizontal format with:

- a cover that shows the information required by the Thesis repository on TeDoc
- 15 slides illustrating the process and the results acquired

For the project theses, add a second file (PERSON CODE-A0.PDF - 150 dpi) in A0 vertical format with:

- a summary of the work of Thesis

## **2.3 - Authors**

Dissertations can be individual or group with a maximum of 3 authors studying on the same study programme. In the case of group theses the individual contributions of the various authors must be clearly stated and evident.

### **2.3.1 - Co-authors**

Co-authors whose theses have been presented at a prior exam session must clearly state:

- whether the thesis is identical;
- if the thesis has been extended or in any way modified.

If the thesis has been extended or modified its title must be changed. In either case the personal contribution of the individual author being assessed must be clear.

## **2.4 - Supervisors**

Laurea thesis supervisors must have the characteristics required under the Regulations (Art II.1.4) In the event that theses require specific in-depth study, one or more co-supervisors may be required. A co-examiner is not required.

## **2.5 - Language of the Final Thesis**

Thesis dissertations must be written and discussed in Italian or English. For previously approved study programmes (PSPA - track) in Italian, theses must be written and discussed in Italian. For PSPAs in English, theses must be written and discussed in English.

All thesis dissertations must contain one synopsis in Italian and one in English (Art II.1.5 of the Regulations).

## **3. Implementation of the Final Exam - Final Assessment**

Theses are presented and discussed publicly before the Operational Board, of which the thesis supervisor is a member, by means of a presentation of the material produced. During the discussion, the Operational Board verifies the candidate's ability to reflect and work in a conscious and autonomous way on the theoretical and practical aspects of architecture; the level of maturity of disciplinary knowledge; the ability for synthesis and exposition.

### **3.1 - Presentation methods and dissertation submission**

In presenting theses candidates must make use of digital, audio-visual or paper supports. The maximum time available to students for discussion is 30 minutes approximately, including any questions from the Board.

During the thesis discussion, candidates must make available to the Board's members at least two paper copies of their thesis work as deposited in the online university repository (TeDOC).

Thesis presentation procedures and submission deadlines are periodically updated and made public on the Thesis Services page (<http://www.tedoc.polimi.it/>).

### **3.2 - Exam Session Calendar.**

The Laurea Magistrale Study Programme exam session calendar is published on the university site: <http://www.polimi.it/>

Furthermore, the notifications section (<https://www.polimi.it/en/current-students/didactic-activities-and-degree-examination/degree-examination/>) contains guidelines on the applications presentation deadlines, the last available date for registration of exam tests and report submissions at the Registrar's office and exam session dates.

### **3.3 - Laurea mark calculation procedures.**

Laurea marks are calculated in accordance with the methods specified in Art. II.2.2 of the Regulations. In the case of theses presented by more than one author, assessments may be unitary or take account, with different marks, of the different design, analytical and general maturity skills demonstrated by each single candidate.

### **4. Students registered on deactivated Programmes of Study or PSPAs**

For Final Exam procedures, students registered on deactivated PSPAs must refer to the provisions of Art. III.1.3 of the regulations.

### **5. Double Degree Agreements between Universities**

In the case of agreements between the Politecnico di Milano and other Italian or foreign universities for achieving a Double Degree, the candidate must comply with the provisions of the agreement in question regarding the methods for choosing the Supervisor, the drafting, presentation, and the discussion of the thesis.

### **6. USEFUL LINKS**

<https://www.polimi.it/en/current-students/didactic-activities-and-degree-examination/degree-examination/>

<http://www.auic.polimi.it/en/educational-offer/bachelor-and-master-graduation-exams/>